



METROPOLITAN  
TRANSPORTATION  
COMMISSION

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Alameda County

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Santa Clara County

Steve Hewitinger  
Executive Director

Aun Flower  
Deputy Executive Director, Policy

Andrew R. Frenier  
Deputy Executive Director, Operations

August 1, 2010

Dear Consultant:

Attached is a *Consultant File Information Form* for the consultant database at MTC, MTC SAFE, BATA, and RAFC.

Fill out your information and return it to me via mail, fax, or PDF/email. On the attached sheets, list or circle the expertise codes that pertain to your company's area of expertise.

**MTC plans to switch over to an email-only procurement notification system in 2011. As such, please visit our website, <http://www.mtc.ca.gov/>, and look for the link that says "Sign Up for Email Updates."**

If you have any questions about the consultant database, call me at 510.817-5784 or email me at [ccarrillo@mtc.ca.gov](mailto:ccarrillo@mtc.ca.gov).

Yours truly,

Christine Carrillo  
Contract Specialist  
Administration and Technical Services

Attachment

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## CONSULTANT DATABASE FILE INFORMATION

Email Address

Email Address

<b>Code Numbers</b>			

Date: \_\_\_\_\_

**MTC  
MetroCenter  
101 - 8th Street  
Oakland, CA 94607-4700  
Phone: (510) 817-5700  
Fax: (510) 817-5848**

## **CONSULTANT FILE - INFORMATION SHEET**

**Public agencies that may use this file are:**

**Alameda-Contra Costa Transit District (AC Transit)  
Bay Area Rapid Transit District (BART)  
Contra Costa County Transit Connection (CCCTA)  
Golden Gate Bridge, Highway, and Transportation District (GGBHTD)  
Metropolitan Transportation Commission (MTC)  
San Francisco Municipal Railway (Muni)  
San Mateo County Transit District (SamTrans)  
Santa Clara County Transportation Agency (SCCTA)**

**In addition to use by the agencies mentioned above, specific lists from this database will be available to other public agencies and to the private sector. Your business name will be included in such “outside” lists.**

**If your firm is a Disadvantaged Business Enterprise (DBE), it must be certified as such by the California Unified Certification Program (UCP). DBE forms are listed in a statewide database at [www.dot.ca.gov/hq/bep/find\\_certified.htm](http://www.dot.ca.gov/hq/bep/find_certified.htm).**

**General criteria for certification are as follows:**

- 1) The firm must be at least 51% owned by one or more socially and economically disadvantaged individuals.
- 2) The firm must be an independent business, and one or more of the socially and economically disadvantaged owners must control its management and daily business operations.
- 3) The Personal Net Worth (PNW) of each socially and economically disadvantaged owner must not exceed \$750,000.

**If you would like to receive information about MTC’s DBE Program, please contact Denise Rodrigues at MTC (510) 817-5897 or <[drodri@mtc.ca.gov](mailto:drodri@mtc.ca.gov)>.**

## Consultant/Vendor Expertise Code List

### **9100 Transportation Consultants**

9106 Fare/Toll Collection, Transit  
9107 Transit Management  
9108 Transit Operations  
9109 Paratransit  
9116 Freight/Goods Movement  
9117 Trucking  
9121 Seaports, Sea Transportation  
9126 Airports, Air Transportation  
9131 Pavement Management  
9132 Traffic Management / Operations  
9136 Transportation Equipment  
9137 Transportation Facilities  
9138 Transportation Planning  
9146 Electric Vehicles  
9147 Energy Studies  
9151 Bicycle, Pedestrian Studies  
9152 Non-Motorized Studies  
9153 Mobility Studies - Disabled  
9154 Intelligent Transportation Systems (ITS)  
9155 Intermodal Planning  
9156 TSM, TDM Plan Development /  
Implementation  
9161 Automated Vehicle Location / Id.  
9162 Electronic Toll Collection  
9163 Emergency Planning  
9164 Operations Research  
9165 Performance Audit  
9166 Public Administration  
9167 Public Policy Studies  
9168 System Performance Evaluation  
9171 Public / Transit Finance  
9176 Regulatory Requirements  
9181 Traffic Engineering  
9182 Engineering - Travel Modeling

### **9200 - 9300 General Consultants**

9201 Advertising  
9202 Public Relations / Marketing  
9206 Artwork & Art Restoration  
9207 Graphic Arts / Design  
9208 Interior Design  
9211 Computer - Data Systems Development  
9212 Computer - Modeling  
9213 Computer - System Design

**9200 - 9300 General Consultants  
(Continued)**

9221 Communication Systems  
9222 Data Communications, Network  
9223 Telecommunications  
9226 Citizen, Community Involvement  
9231 Audio Visual  
9236 Human Development - Counseling  
9237 Human Development - Psychological Testing  
9238 Human Development - Performance  
Evaluation  
9239 Human Development - Stress Management  
9240 Human Development - Training / Workshops  
9241 Human Resources  
9246 Information Systems  
9256 Animal Control  
9257 Appraisers  
9258 Construction Management  
9259 Management Consulting  
9260 Editing, Writing  
9276 Disabled Issues / Studies  
9277 Diversity Issues / Studies  
9278 Minority Impact Studies  
9281 Engineering  
9282 Engineering - Civil  
9283 Engineering - Corrosion  
9284 Engineering - Electrical  
9285 Engineering - Environmental Planning  
9286 Engineering - Geotechnical  
9287 Engineering - Hazardous Materials  
9288 Engineering - Hydrology  
9289 Engineering - Material Testing  
9290 Engineering - Mechanical  
9291 Engineering - Quality  
9292 Engineering - Seismic  
9293 Engineering - Structural  
9294 Engineering - Survey  
9295 Engineering - Value  
9296 Engineering - Water Irrigation  
9297 Engineering - Water Resources  
9301 Environmental - Acoustic/ Noise Studies  
9302 Environmental - Air Quality  
9303 Environmental - Biological Studies  
9304 Environmental - Environmental Impact  
Assessment  
9305 Environmental - Land Use Studies  
9306 Environmental - Marine Studies

**9200 - 9300 General Consultants**

9307 Environmental - Water Conservation  
9308 Environmental - Water Quality  
9311 Accounting

9312 Architecture  
9313 Attorneys and Legal Services  
9314 Auditing  
9315 Cartography  
9316 Community Economic Development  
9317 Demographic Analysis  
9318 Economic Analysis  
9319 Estimating - Cost (Construction)  
9320 Geographic Information Systems  
9321 Housing Studies  
9322 Landscape Architecture  
9323 Market Research & Focus Groups  
9324 Risk Management  
9325 Survey Research  
9326 Urban / Regional Planning  
9331 Geology  
9332 Urban Geography  
9351 Archeology  
9352 Biological Sciences  
9353 Health & Safety  
9354 Social Psychology  
9355 Government Relations

#### **9400 - 9500 Service Providers**

9401 Railroad Quality Assurance Inspection  
9402 Railroad Track Inspection  
9403 Rail Vehicle Inspection  
9411 Bus Services-Chroming, Plating, Polishing  
9412 Bus Services-Delivery  
9413 Bus Services-Engine Rebuilding  
9414 Bus Services-Transit Quality Assurance  
Inspection  
9415 Bus Services-Transit Vehicle Inspection  
9416 Bus Services-Quality Control  
9417 Bus Services-Upholstery  
9421 Freight Transport Services  
9422 Taxi / Van Services  
9423 Towing Services  
9424 Transit Communication Systems  
9425 Trucking & Warehousing

#### **9400 - 9500 Service Providers (continued)**

9431 Catering, Food Services  
9436 Banking & Financial Services  
9437 Bonding  
9438 Financial Services  
9439 Insurance  
9441 Building Maintenance Services  
9442 Janitorial Services  
9446 Aerial Mapping, Aerial Photography  
9447 Photography  
9451 Computer-aided Design & Drafting (CADD)  
9452 Computer Service Bureaus  
9453 Data Entry, Key punch  
9454 Data Processing

9461 Business Machine Services  
9462 Equipment and Supplies Rental  
9463 Locksmith, Keymaking  
9464 Machine Shop Services  
9471 Employment Agencies & Services  
9472 Personnel  
9476 Blueline Services  
9477 Desktop Publishing  
9478 Photocopying, Duplicating, Binding  
9479 Printing  
9480 Publication, Advertising  
9481 Typesetting  
9486 Automobile Repair, Services & Garages  
9487 Radiator Services  
9488 Steam Cleaning  
9496 Video Production  
9501 Health / Medical Services  
9502 Medical – Random Drug & Alcohol Testing/Medical Education  
9506 Communication Services  
9507 Drafting (See Also CADD)  
9508 Geocoding Services  
9509 Graphic Arts  
9510 Laboratories, Chemists  
9511 Micrographics  
9512 Telephone Services  
9513 Traffic Control  
9516 Court Reporting  
9517 Mail, Delivery Services  
9518 Secretarial Services  
9519 Ticket Sales / Fulfillment  
9520 Translations  
9521 Travel Agents  
9522 Word Processing

**9400 - 9500 Service Providers (continued)**

9526 Electronic Assembly  
9527 Elevator / Escalator Repair  
9528 Engraving  
9529 Extermination  
9530 Fire Extinguishing Services  
9531 Installation / Maintenance  
9532 Investigative Services  
9533 Linotron Services  
9534 Metal Services  
9535 Security & Patrol Services  
9536 Sewing Services  
9537 Upholstery Services  
9541 Disposal Services  
9542 Divers and Underwater Services  
9543 Landscaping, Tree Services  
9544 Moving, Relocation Services  
9545 Recycling  
9546 Waste Water Treatment  
9575 Sales Representatives / Distributors  
9581 Transportation Services  
9586 Bonding  
9587 Insurance

9588 Real Estate  
9591 Personnel  
9592 Travel Agent  
9593 Consultant  
9594 Engineer  
9596 Equipment / Supplies  
9597 Printing

## **9600 - 9700 Contractors**

9600 General Engineering Contractor (A)  
9601 General Building Contractor (B)  
9606 Locomotive Overhaul  
9607 Railcar Rehabilitation  
9608 Railroad Signaling  
9609 Welding - Transit Rail (C-60)  
9611 Electrical - Overhead (C-10)  
9612 Transit Ticket Vending Machine -  
Install / Service  
9616 Asphalt Paving (C-12)  
9617 Parking & Highway Improvements (C-32)  
9618 Striping - Streets, Parking Lots (C-32)  
9621 Boring (A)  
9622 Draining, Underground Construction (A)

## **9600 - 9700 Contractors (continued)**

9623 Tunnel Repair, Railroad (A)  
9626 Irrigation (Pipeline Contractor) (C-34)  
9627 Pipeline (C-34)  
9631 Clearing & Grubbing  
9646 Boiler, Hot Water Heating, Steam  
Fitting (C-4)  
9647 Heating, Ventilation and Air  
Conditioning (C-20)  
9648 Plumbing (C-36)  
9651 Painting & Decorating (C-33)  
9656 Electrical - General (C-10)  
9661 Masonry (C-29)  
9666 Drywall (C-9)  
9667 Insulation & Acoustical (C-2)  
9668 Plastering (C-35)  
9671 Tile, Ceramic & Mosaic (C-54)  
9676 Cabinet and Millwork (C-6)  
9677 Carpentry  
9678 Lathing (C-26)  
9681 Flooring and Floor Covering (C-15)  
9686 Roofing (C-39)  
9687 Sheet Metal (C-43)  
9691 Cement and Concrete (C-8)  
9692 Concrete Saw Cutting (C-8)  
9693 Rebar (C-50)  
9694 Slurry Wall (See Also Plastering)  
9695 Steel - Reinforcing (C-50)  
9696 Well Drilling (C-57)  
9701 Structural Steel (C-51)



9702 Welding (C-60)  
9706 Glazing (C-17)  
9711 Earthwork and Grading (C-12)  
9716 Building Moving and Demolition (C-21)  
9721 Crane / Rigging (D-21)  
9726 Asbestos Removal / Abatement (C-61)  
9727 Elevator Installation (C-11)  
9728 Fire Protection (C-16)  
9729 Iron Works  
9730 Sandblasting (D-38)  
9731 Signage (D-42)  
9741 Trucking and Removal, Hazardous Materials  
9742 Trucking  
9756 Sanitation Systems (C-42)  
9761 Backhoe  
9762 Fencing and Guardrail (C-13)  
9763 Landscaping (C-27)  
9764 Pre-fabricated Building (C-47)  
9765 Remodeling – General

## **9800 - 9900 Vendors**

9801 Locomotive Parts  
9802 Railroad Safety Equipment  
9803 Transit Rail Supplies  
9806 Bus Parts and Supplies  
9811 Automobile Accessories and Parts  
9812 Automobile Sales and Lease  
9813 Automobile Service Stations  
9814 Engine, Pumps and Valves  
9815 Radiators  
9816 Road Materials  
9817 Tires (See Also Automobile or Bus Parts)  
9818 Traffic Signal, Control Equipment  
9819 Wheelchair Lifts (See Also Bus Parts)  
9826 Furniture and Appliances  
9827 Lumber (See Also Building Materials)  
9831 Building Materials and Supplies  
9832 Cement and Concrete Materials  
9833 Floor Covering  
9834 Glass and Metal  
9835 Glass and Metal  
9835 Glass and Metal  
9836 Steel Products  
9841 Equipment and Machinery - Heavy  
9846 Communication Equipment  
9847 Radio Equipment  
9851 Business Machines and Equipment  
9852 Office Equipment  
9853 Printing Trade Machinery  
9861 Computer Accessories and Supplies  
9862 Data Processing Supplies  
9871 Alarm and Signal System  
9872 Electrical Supplies  
9873 Electronic Components-Printed  
Circuit Boards  
9874 Electronic Components-Semiconductor  
& Related Devices

9875 Electronic Components-Coils, Transformers  
& Other Inductors  
9876 Electronic Components-Connectors  
9877 Electronic Components, N.E.C.  
9878 Electronic Components-Computer &  
Comp. Software  
9879 Lighting Equipment and Supplies  
9881 HVAC Parts and Supplies  
9886 Chemicals, Solvents

**9800 - 9900 Vendors (continued)**

9887 Fuels  
9888 Lubricants  
9889 Petroleum Products  
9890 Plastic Products  
9891 Rubber Plastic  
9892 Solvents (Also See Chemicals)  
9893 Synthetic Petroleum Products  
9901 Art Supplies  
9902 Awards, Badges and Nametags  
9903 Business Forms  
9904 Decals, Signs  
9905 Office Supplies - General  
9906 Patches, Pins  
9907 Stationery  
9911 Cloth and Canvas Products  
9912 Clothing  
9913 Uniforms  
9921 Food  
9926 Detection Equipment  
9927 Instruments and Laboratory Equipment  
9928 Tools and Hardware  
9941 Cleaning Supplies  
9942 Health, Medical and Safety Supplies  
9943 Photographic Supplies  
9944 Safety Supplies  
9945 Word Processing Supplies  
9946 Meeting Facilitation  
9947 Toll Tag Manufacturing (Cal. Code of Regs, Title 21, Chapter 16-Compliant only)